



TOURNAMENT PACKAGES

Mylora Executive Golf Course is looking forward to hosting your tournament.

9911 Sidaway Rd, Richmond, BC



Welcome to Mylora

Located in beautiful Richmond, B.C., Mylora Executive Golf Club is the perfect setting for you to host your next tournament. At Mylora we will help your group come up with the right tournament package.

To make your job as Tournament Coordinator a more enjoyable one we have complete tournament packages designed for your event. The challenge should be on the course, not on the organizers.

Our Event Team will be on site from the moment you arrive to the end of day at Mylora. Golfers can arrive early and enjoy a drink and a bite on our beautiful patio overlooking the 18th green.

Being an executive golf club, we have a great 3000 yard challenging, and fun course for all ages and levels. Mylora's par 57 executive course has three par 4's, the longest is our sixth hole, measuring at 320 yards. All par 3 holes range from 100 to 200 yards and are perfect for golfers of all abilities.

We have pull carts, power carts and rental clubs available for your groups and can create gift cards, and prize packaging customized for your tournament. Tournament packages are available starting at \$40.00 per player.

A round of golf won't take up the whole day as the course plays in approx. 3 to 3 ½ hours giving you lots of time for lunch or dinner with some wonderful creations by Chef Jerson Limbaroc.

Don Grant
Tournament and Sales Coordinator
tournaments@mylora.ca

We are a licenced facility. Players are not permitted to bring their own alcoholic beverages. All alcoholic beverages must be purchased from the facility.

If you are caught consuming outside beverages, you will be asked to leave the facility. We are liable under the LCB rules for customers' actions, so we must protect ourselves and the facility.



Our Tournament Packages

Mylora's Tee Time tournament package is perfect for both the beginner golfer and the experienced pro, while our Shotgun package leaves the challenges of your event on the course.

9 Hole Tee Time Event

24 to 56 Players | \$40.00 + tax and gratuity | Anytime after 10:00am

Includes a burger Buffet:

- Beef, Chicken, or Veggie Burgers
- French Fries
- House Salad
- Dessert Squares
- 16oz glass of beer or 5oz glass of house wine

18 hole Tee Time Event

24 to 56 Players | \$65.00 + tax and gratuity | Anytime after 10:00am*

Includes a burger Buffet:

- Beef, Chicken, or Veggie Burgers
- French Fries
- House Salad
- Dessert Squares
- 16oz glass of beer or 5oz glass of house wine

18 Hole Shotgun Event

60 to 88 Players | \$85.00 + tax and gratuity | 8:00am or 1:00pm*

Includes a burger Buffet:

- Beef, Chicken, or Veggie Burgers
- French Fries
- House Salad
- Dessert Squares
- 16oz glass of beer or 5oz glass of house wine

*** See next page for additional meal options**

Rentals

Club Rentals | \$25.00 includes a sleeve of balls, tees & pull cart

Pull Carts | \$5.00 per person*

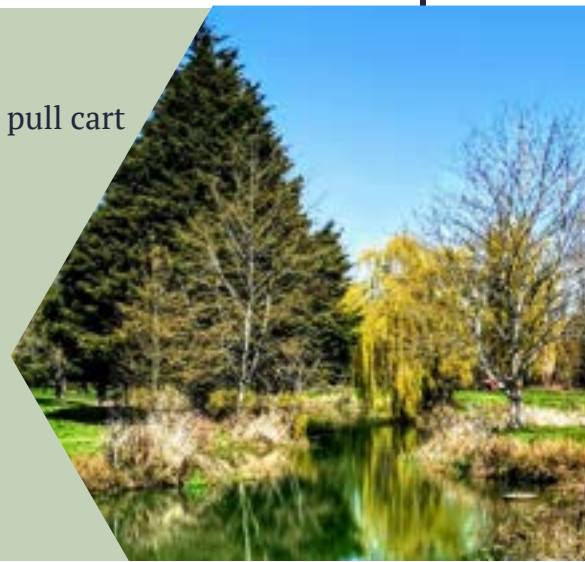
Power Carts | \$30.00 per power cart*

*Included in the 18 Hole Shotgun Event

On Course and Prizing

Closest to the Pin and Long Drive Markers

Complementary Round for 4 with Power Carts





Tournament Food Options

We offer 2 different menu upgrades for our 18 Hole Tee Time Event and 18 Hole Shotgun Event.

+ \$15.00 per person

Fresh Fruit Platter | Vegetable Platter | Assorted Cheese Platter
Hot Rolls & Butter | Coffee & Tea | Assorted Desserts

Salads (Choose 2)

Mixed Green Salad | Caesar Salad | Tomato & Bocconcini with Fresh Basil & Balsamic Glaze | Greek Salad with Mediterranean Vinaigrette | Creamy Potato Salad

Sides (Choose 2)

Rice Pilaf | Creamy Garlic Mashed Potatoes | Roasted Potatoes with Herbs | Lemon Greek Potatoes | Pesto Gnocchi

Mains (Choose 2)

Vegetarian Lasagna | Meat Lasagna | Wild B.C. Sockeye Salmon with White Wine Lemon Sauce | BBQ Chicken | Roasted Rosemary Chicken | Braised Beef with Mushroom Demi



+ For an additional \$5.00 per person, your choice of:

Honey Glazed Ham
Slow Roasted Baron of Beef with Gravy
Roast Turkey with Gravy & Stuffing
Prime Rib with Creamy Horseradish



Tournament Checklist

To ensure you are ready for your upcoming tournament we're pleased to provide a planner as a tool to make sure all details are looked after.

30 – 60 Days Prior to Tournament

- Confirm Tournament Format – 9 Hole or 18 Hole Tee Time or Shotgun.
- Confirm number of power carts required. Supply is limited so prioritize those players who need them in order to participate.
- Confirm contests (KP, Long Drive, Hole-in-one). Mylora staff will put out KP and LD markers but are not responsible for monitoring hole-in-one contest). Ensure your hole-in-one is the required yardage for both men and women and that you've taken out hole-in-one insurance.
- Banquet set-up (number of guests, A/V equipment, prize tables, mic, etc)
- Registration set-up (number of tables and chairs required)

30 Days Prior to Tournament

- Confirm on-course details and requirements (signage, tables, chairs, umbrellas, etc)
- Send event details to tournament participants
- Confirm total number of participants, menu selections and any dietary requirements or restrictions.
- Review alcohol policy: all alcohol consumed must be purchased at Mylora. Alcohol brought in from outside will be confiscated.
- Dress code. See Mylora Code of Conduct sheet.

10 Days Prior to Tournament

- Confirm any change to the participant count
- Confirm any additional “dinner only” guests”
- Advise all Golfers to arrive on the day of event 30 min prior to their tee time.

2 Days Prior to Tournament

- Deliver any signage and other on-course material
- Send us your spreadsheet information

Day of Tournament

- Ensure you have someone handling registration if required
- Scoring and/or prize tables
- Balance of payment required

Make-up of Foursomes

Because many participants will be new or inexperienced players, we ask that you please ensure each group has at least one experienced player. It will help keep our preferred pace of play of 3 – 3.25 hours and they can assist the others in their group.



Shotgun Sign-Up (Sample)

Tournament Name: _____

Date & Starting Time: _____

Hole 1A	Name(s)	Burger Choice	Clubs Required Y/N	Pull or Power Cart Req?
Hole 1B	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 2	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 3	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 4A	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 4B	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 5	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 6A	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 6B	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 7	Name(s)	Burger Choice		Pull or Power Cart Req?
Hole 8	Name(s)	Burger Choice		Pull or Power Cart Req?

Dinner Only Guests	Burger Choice

Dinner Only Guests	Burger Choice



Tee Times Sign-Up (Sample)

Tournament Name: _____

Date & Starting Time: _____

Start Time	Group #1	Burger Choice	Clubs Required Y/N	Pull or Power Cart Req?
Start Time	Group #2	Burger Choice		Pull or Power Cart Req?
Start Time	Group #3	Burger Choice		Pull or Power Cart Req?
Start Time	Group #4	Burger Choice		Pull or Power Cart Req?
Start Time	Group #5	Burger Choice		Pull or Power Cart Req?
Start Time	Group #6	Burger Choice		Pull or Power Cart Req?
Start Time	Group #7	Burger Choice		Pull or Power Cart Req?

Dinner Only Guests	Burger Choice

Dinner Only Guests	Burger Choice



Tournament Contract

Contract Agreement

Please return the signed contract form with the required deposit to reserve a specific date and time. Mylora Executive Golf Course will be unable to officially reserve or guarantee the date and time until both the contract and deposit have been submitted.

Deposits

\$250 non-refundable deposit is required for a golf outing with or without food. Your deposit guarantees your date and will be applied towards the total expense incurred during your outing.

Timeline

20 to 30 days prior, we require a preliminary count of golfers, guest and food choices.

10 days prior we require final count, list, as well as notice of any/all dietary restrictions.

2 days we require any notice of changes along with your final counts, group listings with any rental club or power cart requirements.

You will be charged for this guaranteed number of guests plus any additional expenses your outing may incur on the day of the event.

Contests

All contests must be approved prior to the event. Any hole prizes and expenses incurred, as part of the contests, will ultimately be the responsibility of your group.

Golf Carts

If golf carts are required, no more than two people and two sets of clubs are allowed per cart. Your signature on this contract holds you responsible for all damage incurred to the carts and/or property damage while in the possession of the group or players. Golf carts are to be kept off all tee boxes and a minimum distance of 20 feet from greens.

Golf Clubs

Mylora carries rental sets for those without golf clubs. We ask that all players have a set of golf clubs to ensure pace of play and convenience to golfer is maintained. Rentals should be reserved with the tournament organizer as a part of your registration process. Your company or organisation is responsible for any lost or damaged equipment.



Tournament Contract

Weather

Tournaments take place rain or shine unless conditions deem the golf course to be unplayable. In that case, the cost of the golf portion of the tournament will be refunded, but the lunch or dinner will still be held on that day.

Conduct

Proper conduct is expected by the participants. Players should adhere to the local rules, replace divots, repair ball marks and rake sand traps. Unruly behavior, foul language, golf cart or equipment abuse, and hitting into groups will not be tolerated. Any player that chooses to not adhere to the rules of conduct will be asked to leave the premises.

Dress Code

Mylora is a public facility and as we do ask players to comply to certain levels of dress code. We do not allow soccer boots or any other cleated shoe on our course. Golf or athletic shoes only. No torn or ripped clothing, tank tops or muscle shirts, no tee shirts with inappropriate images or language. Jeans and tee shirts are acceptable.

Liabilities & Damages

Mylora Executive Golf Course does not assume responsibility for damage to or loss of personal belongings. You are responsible for any damage to the rental facility, golf carts, pull carts or any other damage to Mylora Executive Golf Course property by participants and or other agents.

Payment

Full payment is due upon arrival on the date of the event unless other arrangements have been approved in advance of your tournament. Payments may be made by cash, business cheque or credit card. An 18% gratuity will be applied to all Food & Beverage costs and a 5% surcharge on the green fee portion of your event. Prices are subject to change.



Tournament Contract

CONSUMPTION OF ALCOHOL RULES AND REGULATIONS

All provisions of the Liquor Control Act and the Liquor License Act of British Columbia and their regulations must be strictly followed.

No alcoholic beverages other than those provided by the Mylora shall be permitted anywhere on the premises.

No person shall consume alcoholic beverages to the point of impairment or intoxication.

Any person not adhering to the above rules shall have all privileges suspended and is subject to removal from the premises.

This golf course assumes no liability for any injury, wrongdoing or problem caused by the breach of these rules.

As a condition of the use of the Mylora's premises and more particularly, the provision of alcoholic beverages by the Mylora, all persons hereby expressly waive any liability on the part of the Mylora Executive Golf Course arising out of the consumption of alcoholic beverages and agree to indemnify Mylora from all claims, damages or lawsuits referable to the consumption of alcoholic beverages.



**LIQUOR
DISTRIBUTION
BRANCH**

*Supported by the National Golf Course Owners Association of Canada
and the British Columbia Liquor Branch*



Tournament Contract

Event/Group Name: _____ Event Time: _____
 Event Date: _____ Final # Of Players/Guests: _____
 Estimated # Of Players/Guests: _____ Cost Per Person: _____

Selected Package Type:

- 9 Hole Tee Time
- 18 Hole Tee Time
- 18 Hole Shotgun

Contact Name: _____ Contact Signature: _____
 Email: _____ Phone: _____
 Deposit Amount: _____ Date Received: _____

Notes: _____



GOLF

Format: Best Ball

Contest (select choices): Closest to the Pin Ladies _____ Closest to the Pin Men _____
 Long Drive Ladies _____ Long Drive Men _____

Rentals paid for by:	<i>Power Carts</i>	Quantity: _____	Cost Per Cart: _____
Organizer	<i>Pull Carts</i>	Quantity: _____	Cost Per Cart: _____
Individual	<i>Clubs</i>	Quantity: _____	Cost Per Set: _____

Notes: _____



Tournament Contract

FOOD & BEVERAGE DETAILS

Menu Selection: _____

Estimated # Of Guests: _____

Buffet Service at: _____

Final # Of Guests: _____

Notes: _____

Dietary Restrictions

Guest Names:

Allergy/Restrictions:

Notes: _____

Drink Tickets: Yes No # Of Tickets: _____

SET UP

Seating Style:

Boardroom (Tables & Chairs; U-shape/Circle)

Banquet (Tables & Chairs; Restaurant Style)

Other: _____

Head Table Requires: Yes No

A/V Requirements: Yes No

Other Requirements:



Tournament Contract

By signing this contract, I agree to the polices and fees stated in the previous pages. I am responsible for all charges including deposit, rental fee, food and beverage costs and any incidental damages that might occur. This contract is not binding unless signed by both the event contact and Mylora Executive Golf Course's event coordinator.

Event Contact Name: _____

Event Contact Signature: _____

Date Signed: _____

Coordinator Name: _____

Coordinator Signature: _____